



Douglas Parent Advisory Council (PAC) Annual General Meeting Thursday, May 12, 2022

Our AGM will be on May 12 at 6:30pm. During the meeting, there will be an election for next year's PAC Executive. All parents/guardians are welcome to nominate themselves, or another parent/guardian, for any of the positions. It's a great way to meet other parents, Douglas teachers and staff, and make a difference at your child's school.

- **President**

- Responsible for coordinating with Douglas admin, prepares agendas, leads PAC meetings, and manages the PAC Executive. Appoints committees, as authorized by the executives or membership.

- **Vice President**

- Responsible for assisting the President and filling in for the President when they aren't available. Assists the executive as needed.

- **Secretary**

- Responsible for distributing the PAC meeting agenda, taking minutes at PAC meetings, and managing social media communications to the parent body.

- **Treasurer**

- Responsible for banking and reporting on financial accounts. Presents a report at monthly PAC meetings.

- **DPAC Representative** (District Parent Advisory Council)

- Responsible for attending Surrey District PAC meetings, and reporting back to our PAC.

- **LLC Representative** (Learning Liaison Committee)

- Responsible for attending Surrey District meetings regarding Choice programs, and reporting back to our PAC.

If you are interested in nominating yourself or another parent/guardian for a PAC executive position, kindly contact us at secretary.douglaspac@gmail.com.